

**BOARD OF COUNTY COMMISSIONER'S
AGENDA FOR THE REGULAR SCHEDULED MEETING OF**

**MONDAY, DECEMBER 23, 2013
AT 1:00 P.M.**

**CLEVELAND COUNTY OFFICE BUILDING
201 SOUTH JONES, SUITE 200
NORMAN, OKLAHOMA 73069**

Prayer and Pledge of Allegiance

A. Meeting called to order.

B. Quorum call.

C. Approve, Amend, or Modify the Minutes: of the Regular Meeting of December 16, 2013.

D. Bid Opening: Accept, Award and/or Reject the following (State Law requires bids to be opened in house meeting of the Board of County Commissioners.)

1. **BID# - HWY-1647** – Four (4) Month Non-Encumbered Contract for Bulk Oils, Lubricants & Antifreeze for the County Commissioners. The Bid term will be from January 22, 2014 through May 21, 2014.
2. **BID# - CA-1648** – Contract for a qualified Geographic Information System Consultant to provide a professional software suite and service to clean, analyze and share their data; using spatial analytics that will fully integrate with the County's current CAMA, for the Cleveland County Assessor's Office.
3. **BID# - COM-1649** – The purchase of one (1) or more 2013 or newer Dump Trucks for the Cleveland County Commissioners.

E. Old Business:

1. **BID# - COM2-1642** – The Purchase and Installation of two (2) Heavy Duty Four-Post Truck Lifts, (one 30,000 lb. and one 12,000 lb.) and one (1) Heavy Duty High-Rise Transmission Jack for the Cleveland County District #2 Commissioner.
2. **BID# - HD-1644** – One-Year (1) Non-Encumbered Contract for Lawn Care Services for the Cleveland County Health Department located at 250 12th Avenue, N.E., Norman, Oklahoma. The bid term will be from January 1, 2014 through December 31, 2014 with the option to renew up to two (2) more years.
3. **BID# - SHE-1645** – Prisoner Transportation for the Cleveland County Sheriff's Office.

4. **BID# - COM1-1646** – Lease/Purchase for one (1) or more, 2013 or newer Truck Tractor for the Cleveland County District #1 Commissioner.

F. Items of Business: Discussion, Consideration and/or Action regarding the following:

1. **Agreement** between the Cleveland County Commissioners on behalf of the Cleveland County Sheriff Department and the University of Oklahoma on behalf of the Department of Sociology regarding the Inside-Out Prison Exchange where eligible Students enrolled at the University may engage in an educational experience as outside participants and Cleveland County inmates engage in an educational experience as inside participants. This agreement will be effective January 1, 2014 through June 30, 2014 or until terminated by either party.
2. **Approval** of the Alcoholic Beverage Tax in the amount of \$41,547.75.
3. **Resolution** Disposing of Unit#L220.525 Computer, SN/2UA04500HV to be disposed of by the Court Clerk and traded back to the State.

4. Approve the following Cash Fund Appropriations:

a.	Co. Assessor’s Revolving Fund	\$ 314.00
b.	Bridge Capital Improvement Fund	\$ 40.78
c.	Co. Bridge and Road Improvement Fund	\$ 49,919.19
d.	Co. Commissioners Building Fund	\$ 21.50
e.	Co. Clerk’s Lien Fee Fund	\$ 2,012.70
f.	Co. Clerk’s Preservation Fee Fund	\$ 22,884.06
g.	County Health Fund	\$ 30,139.49
h.	Court Clerk Revolving Fund	\$ 10,525.77
i.	DA Incarceration Cost Fund	\$ 576.40
j.	Drug Court Revolving Adult Fund	\$ 1,426.00
k.	Co. Fair Board Fund	\$ 11,159.78
l.	Highway Unrestricted Fund	\$ 459,971.68
m.	Sales Tax Fund	\$ 708,072.06
n.	Sheriff Courthouse Security Service Fee Fund	\$ 3,110.86
o.	Co. Sheriff Federal Share Revenue Fund	\$ 6.95
p.	Co. Sheriff Justice Assistance Grant Fund	\$ 2,000.00
q.	Co Sheriff Revolving Fund	\$ 163,933.00
r.	Co. Sheriff Service Fee Fund	\$ 45,734.73
s.	Co. Sheriff Jail Fund	\$ 6,854.32
t.	Co. Treasurer Certification Fee Fund	\$ 3,990.00

5. Approve the following Cash Fund Lapsed Balances:

a.	Co. Assessor’s Revolving Fund	\$	8.60
b.	Co. Clerk’s Lien Fee Fund	\$	6,419.24
c.	Co. Clerk’s Preservation Fee Fund	\$	9,465.95
d.	DA Incarceration Cost Fund	\$	571.43
e.	Co. Fair Board Fund	\$	19,134.77
f.	Highway Unrestricted Fund	\$	507,746.33
g.	Sheriff Cleveland County Justice Center Fund	\$	56.76
h.	Co. Sheriff Commissary Fund	\$	14,621.72
i.	Sheriff Courthouse Security Service Fee Fund	\$	87.69
j.	Co. Sheriff Federal Share Revenue Fund	\$	2,173.16
k.	Co. Sheriff Revolving Fund	\$	100,136.64
l.	Co. Sheriff Service Fee Fund	\$	72,791.40
m.	Co. Sheriff Property Forfeiture Fund	\$	61,289.77
n.	Co. Treasurer Certification Fee Fund	\$	8,575.88

6. Approve the November 2013 Monthly Report of the following Officers:

- a. Election Board
- b. Tammy Belinson, County Clerk
- c. Rhonda Hall, Court Clerk
- d. Jim Reynolds, County Treasurer
- e. David Tinsley, County Assessor
- f. Joseph Lester, County Sheriff
- g. Keith Reed, Health Department

7. Approve the October 2013 County Sheriff Cash Bond Report.

8. Approval of the following Blanket Purchase Orders submitted for the following Departments:

District #1:

14-3245	T2A	Dave’s Small Engine	\$	1,200.00
14-3246	T2A	Atwood’s	\$	500.00
14-3247	T2A	Fox Building Supply	\$	1,200.00
14-3261	T2A	Warren Cat	\$	4,000.00
14-3298	T2A	UniFirst	\$	1,500.00

District #2

14-3240	T2A	Perfection Equipment Co.	\$	2,000.00
14-3262	T2A	Harbor Freight tools	\$	750.00
14-3263	T2A	Don’s Mobil Lock Shop	\$	500.00
14-3264	T2A	Eureka Water Company	\$	500.00
14-3265	T2A	Maxwell Supply Co.	\$	500.00
14-3267	T2A	Inland Truck Parts Co.	\$	750.00
14-3268	T2A	Hydradyne Hydraulics	\$	1,500.00
14-3270	T2A	C & P Auto Electric	\$	500.00

Commissioners Office:

14-3190	R2	Women’s Resource Center	\$	19,999.98
14-3192	R2	Mary Abbott Children’s House	\$	19,999.98
14-3193	R2	Cleve. Co. PFA	\$	2,425.80

Building Maint:

14-3233	SM2	Empire Paper Co.	\$	3,000.00
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County Clerk:

14-3218	CFFP2	Oklahoma Office Systems	\$	1,260.00
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Fair Board:

14-3223	FF2	OPUBCO	\$	750.00
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Health Dept:

14-3230	MD2	W.W. Grainger, Inc.	\$	1,000.00
14-3250	MD1C	Kaili Ortiz	\$	100.00

OSU Extension:

14-3260	E2	Sooner Copy Machines	\$	2,400.00
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Sheriff’s Dept:

14-3271	B2A	Don’s Mobil Lock Shop	\$	200.00
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9. Approval of the Certificate of Requesting Officers on Blanket Purchase Order Numbers:

FY 13/14

General:

14-0315-SM2	14-0316-SM2	14-0317-SM2	14-0340-R2
14-0343-R2	14-0351-R2	14-0618-B2A	14-1162-CCJC2
14-1761-B2A	14-1762-CCJC2	14-1771-B2A	14-1853-B2A

Highway:

14-0182-T2A	14-0189-T2A	14-0305-T2A	14-1092-T2A
14-1319-T2A	14-1594-T2A	14-1748-T2A	14-1756-T2A
14-1967-T2A	14-2456-T2A	14-2669-T2A	

County Clerk Preservation:

14-0694-CFFP2

Fair Board:

14-0120-FF2 14-2405-FF2

10. Review, Audit, and Approve Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay from:

FY 13/14

a.	General Fund	\$	647,682.36
b.	Highway Fund	\$	342,914.68
c.	Health Fund	\$	261,836.73
d.	Sheriff Commissary Fund	\$	5,473.96
e.	Sheriff Revolving Fund	\$	8,629.30
f.	Sheriff Criminal Alien Assistance Grant Fund	\$	2,152.70
g.	Sheriff Justice Center Fund	\$	215,045.28
h.	Treasurer Sales Tax Fund	\$	672,633.82
i.	County Clerk Preservation Fund	\$	156.47
j.	County Clerk Lien Fee Fund	\$	24,658.35
k.	Fair Board Fund	\$	3,577.20

G. New Business:

(As per 2001 O.S. 25 § 311.A.9 – “New Business”, as used herein, shall mean any matter not known about or which could not have been reasonably foreseen prior to the time of posting.)

H. Commissioner’s Discussions regarding County Business:

1. Road Districts
2. General County issues or business

I. Public Comment:

(Comments from public will be allowed on any item listed in the agenda or discussed by the Commissioners in the meeting. Public comment is limited to two (2) minutes per item. Persons wishing to be heard must sign up at the beginning of the meeting and identify item they wish to speak about.)

J. Adjourn.

Date & Time Posted: 12-20-13 A08:49 RCVD

County Clerk: Sammy Belman
By Linda Atkins